



Airport Price List

Effective February 23, 2023

Airport Karlovy Vary Ltd.

Table of contents

1 GENERAL TERMS AND CONDITIONS.....	3
1.1. ABBREVIATIONS USED	3
2 AIRPORT SERVICES	4
2.1. PASSENGER SERVICE CHARGE.....	4
2.2. LANDING CHARGES.....	4
2.3. PARKING CHARGES	5
2.4. OUT OF OPERATING HOURS SURCHARGE	5
2.5. FLY & VISIT PACKAGE	5
3 HANDLING SERVICES	6
GENERAL TERMS	6
3.1. HANDLING PACKAGES	6
3.1.1. BASIC HANDLING	6
3.1.2. TRAFFIC HANDLING	6
3.1.3. FULL HANDLING.....	7
3.1.4. FERRY OUT HANDLING	7
3.1.5. HANDLING ASSISTANCE (MINIMUM MANDATORY PAYMENT).....	7
3.2. SECURITY	8
4 AIRCRAFT REFUELLING	8
5 AIRPORT SERVICES ON REQUEST	9
5.1. AIRPORT SERVICES PROVIDED TO AIRLINE, AIRCRAFT, AND PASSENGERS ON REQUEST	9
5.2. SELECTED MATERIAL SUPPLY	10
5.3. CATERING	10
6 CARGO.....	11
6.1. CARGO EXPORT	11
6.2. CARGO IMPORT.....	11
6.3. VALUABLE GOODS "VALUABLE CARGO"	11
6.4. EXTRAORDINARY SERVICES.....	11
6.5. DISPOSAL OF ITEMS	11

1 General Terms and Conditions

- The Airport Price List as published by Karlovy Vary Airport Ltd, the operator of Karlovy Vary Airport and Airport Handling services (hereinafter referred to as the “Airport Operator”), contains the price for using the airport and for selected handling services in the form of individual charges and rules for the period effective from 25th March 2023 onward.
- The price for services provided by the Airport Operator, which are associated with the operation of an aircraft, must be paid prior the departure of the aircraft; specific rules are applied for operators which have signed Services and payment contract with Airport Operator;
- In the case of non-payment, according to the contractual payment terms, the company is entitled to demand payment in cash or to refuse the provision of other services.

All prices published in this Airport Price List are prices without value added tax (VAT). The tax regulation is governed by the law No. 235/2004 Coll. in Value added tax as amended.

In the case of non-standard requirements for services not mentioned in this List, the contractual price will be negotiated and used.

1.1. Abbreviations used

APN - Apron

ASU – Air Starter Unit

BEK - Security Check

GPU - Ground Power Unit

LKKV - Airport Karlovy Vary

MTOW - Maximum Take-off Weight

SAR - Search and Rescue flights

SRA – Security Restricted Area of the airport

ATC - Air Traffic Control

CAA - Civil Aviation Authority

SGHA – Standard Ground Handling Agreement

2 AIRPORT SERVICES

2.1. Passenger Service Charge

The fee for use of the airport by passengers on international and domestic scheduled and non-scheduled flights the operating carriers shall pay for each departing passenger

CZK 390,00

Exemption from passenger service charge:

- passengers in direct transit,
- children under 2 years of age.

The fee for use of the airport by passengers on general aviation flights, excluding crew members, the aircraft operator shall pay for each departing passenger

CZK 190,00

2.2. Landing Charges

The landing charge at Karlovy Vary Airport is calculated on the aircraft MTOW. The basis for calculating the landing charge is the maximum take-off weight of aircraft (MTOW) specified in the certificate of airworthiness of the airplane.

Charge in CZK: aircraft MTOW (t) * 300

Note: MTOW is substituted in whole tonnes rounded up, for example, 2.560 kg = 3 t, 21.866 kg = 22 t

Flights of the following aircraft exempted from landing charges:

- Flight that returns due to technical problems or weather conditions at the departure airport and aircraft forced to make an emergency landing;
- SAR flights;
- Flights by CAA and ANS CR performing control and inspection lights ordered by or in the interest of LKKV
- Air ambulance flights causally related to the human life rescue;
- Flights performed exclusively for the transport of Royalty, Heads of State and Government, Ministers on official missions.

Landing charges for Training flights (*full stop*) and Technical flights (*without PAX, taking off and landing at LKKV*)

Training flights landing charges are calculated based on the aircraft MTOW. The basis for calculating the landing fee is the maximum take-off weight of aircraft (MTOW) specified in the certificate of airworthiness of the airplane.

50% discount from standard landing charge is applied

Note 1: Training charge discount is applicable on weekdays (Mon-Fri) only.

Note 2: The aircraft operators based at Karlovy Vary Airport are charged according to Contractual agreement in the field of cooperation in securing the aircraft operation at LKKV.

Landing charges by training flights (touch & go and take off)

Charge in CZK: aircraft MTOW (t) * 100

Charge for safety lighting equipment during low approach/low pass

Charge in CZK: aircraft MTOW (t) * 100

2.3. Parking charges

The maximum take-off weight of the aircraft (MTOW) as specified in the certificate of airworthiness and the length of parking in hours are used to calculate the parking charges.

Aprons APN M, APN W, APN E. Charge for every hour and tonne MTOW (t):

from 05.00 - 19.00 LT :	CZK 14,00
from 19.00 - 05.00 LT :	CZK 7,00

Long-term parking on aprons for every week and tonne MTOW:

Charge in CZK: aircraft MTOW (t) * 800

Rates for the long-term parking over 1 month are based on the contractual agreement with the airport operator.

Aircrafts exempted from the apron parking charges:

- First two hours for aircraft with declared seating capacity less than 200 passengers and first four hours for aircraft with declared seating capacity equal to or greater than 200 passengers,
- delayed flights due to weather conditions or waiting for the take-off clearance or emergency landings
- SAR flights,
- CAA and ANS CR flight performing control and inspection flights carried out on request or in the interest of LKKV,
- Air ambulance flights causally related to the human life rescue,
- Flights performed exclusively for the transport of Royalty, Heads of State and Government, Ministers on official missions.

2.4. Out of operating hours surcharge

Besides of published charges the surcharge is applied to cover extra operational costs for each initiated hour of operation of the airport out of published operational hours. The surcharge is accounted from the time stated in the service order and it is calculated for every hour the airport remains in operations out of the published operational hours.

Applicable surcharge (per hour or part thereof):

for aircrafts requiring fire-fighting category 4 or less	CZK 12.500,00
for aircrafts requiring fire-fighting category from 5 to 7	CZK 20.000,00

Note: Fire Category for each specific flight is determined by the aircraft operator in the request.

2.5. FLY & VISIT package

The FLY & VISIT package offers to private owners and operators of small general aviation aircraft, including ultralight aircrafts, up to MTOW 2.000kg a new attractive package of services with the aim to promote Airport and Karlovy Vary Region.

The service package includes a landing fee, aircraft parking within 48 hours, assistance from handling staff upon arrival and before departure, and free taxi transport to and from the Karlovy Vary town centre.

the aircraft with MTOW less than 1.000kg	CZK 1.652,89 (CZK 2.000 incl. VAT)
the aircraft with MTOW from 1.001 to 2.000 kg	CZK 2.066,12 (CZK 2.500 incl. VAT)

Note: Service must be ordered at least 1 day prior to the arrival, latest at 16:00LT at the airport handling office.

3 HANDLING SERVICES

General terms

By the **Handling packages** listed in this Airport price list are meant sets of partial handling services delivered to the aircraft operating scheduled or non-scheduled commercial flights and to the general aviation flights. Service package charge includes all declared services. Other services, which are not part of the particular set of handling service, will be considered as additional services on demand and will be charged separately according to Airport services on request price list.

Handling charges are mandatory, except of cases, when the conditions mentioned in 3.1.5.

Handling will not be charged in case of the following flights:

- Flights SAR;
- CAA and ANS CR performing control and inspection flights ordered or in the interest of LKKV;
- Air ambulance flights causally related to the human life rescue.

Invoice payments are possible for contractual customers only.

3.1. Handling packages

Note: The selected handling package charges (i.e. minimum charge) are always billed to the private or commercial aircrafts.

3.1.1. Basic handling

Basic handling package includes the following basic services only:

- Assistance by handling agent (*issuance of ground handling orders, sending messages, providing information and necessary coordination*);
- Standard services (*guiding, chocking, assistance with engine turning off/on*);
- GPU – maximum of 60 min;
- Crew transport to / from aircraft and their security check;
- Completion of operational documentation.

Charges for Basic handling package according to MTOW:

up to 5.700 kg	CZK 2.500,00
5.701 – 25.000 kg	CZK 8.900,00
25.001 – 50.000 kg	CZK 9.900,00
50.001 kg or more	CZK 10.900,00

3.1.2. Traffic handling

Traffic handling package is applied to the commercial flights with passengers on board and includes the following services only:

- **Basic handling package services;**
- Passenger and baggage handling;
- Passengers and cabin baggage security check;
- Pushback.

Charges for Traffic handling package according to MTOW:

up to 25.000 kg	CZK 15.500,00
25.001 – 50.000 kg	CZK 17.000,00
50.001 kg or more	CZK 18.500,00

3.1.3. Full handling

Full handling package is applied to the scheduled and non-scheduled commercial flights with passengers on board and includes the following extended services:

- **traffic handling package services;**
- passenger stairs;
- cleaning and cabin service (*toilet service, drinking water supply, disinfection*)
- transit cleaning of aircraft;
- uploading and offloading of catering

Charges for Full handling package according to MTOW:

up to 50.000 kg	CZK 21.500,00
50.001 kg or more	CZK 25.500,00

3.1.4. Ferry out handling

Ferry out handling package includes the full handling services 3.1.3 and is applied to the commercial flights with no passengers on departure.

Charges for Ferry out handling package according to MTOW:

up to 50.000kg	CZK 16.500,00
50.001 kg or more	CZK 20.500,00

3.1.5. Handling Assistance (minimum mandatory payment)

Assistance includes only the marshalling of the aircraft to the stand and crew transportation / accompaniment from the aircraft to the terminal and back. Assistance must be paid by each operator which enters the apron/parking area:

Charges for handling assistance according to MTOW:

up to 2.000 kg	CZK 350,00
2.001 to 5.700 kg	CZK 650,00
5.701 kg or more	CZK 1.100,00

*Note: Charges for handling assistance can only be applied when no other services apart from marshalling and crew accompaniment are required. **The assistance rate for aircrafts over 5.700 kg MTOW may be only used in the cases of pre-declared training flight without passengers and when no other services apart from marshalling are required.** In all other cases (security bag and crew check, baggage offload / unload, catering etc.) it is not possible to apply the rate for the assistance and must be applied price for the appropriate handling services based on MTOW.*

3.2. Security

SERVICE	Unit charged	Price in CZK
Physical surveillance of aircraft on the ramp on request (security officer)	each started hour	600,00
Issue and lending of ID card for permanent entry into the SRA ¹	1 card	500,00
Issue and lending of an approval for permanent entrance to the SRA ²	1 card	1.000,00
Accompanying of person (persons) not entitled to access the airport SRA ³	each started hour	500,00
Opening of the gates, physical inspection of the vehicle and surveillance at the entrance to the airport and SRA ²	single action	600,00

¹ Not applicable in the cases of the first issue and regular renewal for airport operator employees.

² Not applicable to the airport operator and contractors who perform work on behalf of the airport operator based on the order or contract.

³ Including the issuance of the temporary entry permit. Not applicable to the airport operator and contractors who perform work on behalf of the airport operator based on the order or contract.

Quantitative discounts in the above-mentioned cases can be provided just on the bases of a mutual written agreement (contractual arrangement) taking into account the costs on the part of the company.

4 AIRCRAFT REFUELLING

The aircraft re-fuelling services and sale of lubricants at Karlovy Vary Airport are provided by TotalEnergies Marketing Czech Republic Ltd.

The information on current aviation fuel prices will be provided by handling department.

Respective tax regimes applicable in the sales of aviation fuel are governed by the applicable laws (č.235/2004 Coll on VAT and č.353/2003 Coll. SD) and the specific type of individual flights.

5 AIRPORT SERVICES ON REQUEST

5.1. Airport services provided to airline, aircraft, and passengers on request

SERVICE	Unit charged	Price in CZK
Flight documentation print out – over 40 pages	1 action	500,00
Check-in officer	each started hour	450,00
Technical officer	each started hour	450,00
Qualified worker (driver)	each started hour	350,00
Baggage handler	each started hour	300,00
VIP assistance (<i>handling agent assistance, priority passport control, baggage handling – aircraft to car</i>)	1 - 2 persons 3 and more persons	1.000,00 2.000,00
Security officer	each started hour	450,00
Anchoring – fixed anchor	1 action	350,00
Aircraft cleaning – aircraft with declared seating		
- up to 19 passengers incl.	1 action	700,00
- from 20 to 49 passengers	1 action	1.000,00
- from 50 to 99 passengers	1 action	2.000,00
- more than 100 passengers	1 action	3.000,00
Disinfection of A/C + use of disinfectant fluid	1 action	600,00
Baggage positive identification on carrier request	1 action	3 000,00
Assembly stairs	each started hour	300,00
Drinking water supply	1 action	750,00
Drainage of the water incl. personnel	15 minutes *	200,00
Toilet services	1 draining place	750,00
Catering (load and offload) up to 20 kg (incl. security check)	1 action	1.000,00
Catering (load and offload) over 20 kg (incl. security check)	1 action	2.000,00
Accumulator car incl. personnel	each 15 minutes	250,00
Mechanical removal of the snow – 1 person	each 15 minutes *	250,00
Forklift – loading A/C incl. personnel	each started hour	1.000,00
A/C towing or pushback	1 action	800,00
Fire assistance	each started hour	2.000,00
Decontamination of leakage of harmful substances (used materials excluded)	each started hour per person	600,00
GPU	each 30 minutes *	900,00
Hot air unit + personnel	each 30 minutes *	500,00
A/C De-icing		
- MTOW up to 25.000 kg	1 action	2.500,00
- MTOW 25.001 – 50.000 kg	1 action	5.000,00
- MTOW over 50.001 kg	1 action	7.500,00
Note: De-icing prices do not include the price of de-icing fluids.		
ASU (air starter unit)	1 start / 1 ASU	2.000,00
Passenger stairs	each started hour	1.000,00
Collection of garbage from A/C incl. disposal (<i>not applicable to food and drink residues, used eating sets</i>)	1 bag up to 5 kg 1 bag up to 10 kg	200,00 400,00
Business lounge on departure incl. standard refreshment	1 person	500,00
VIP lounge – incl. basic refreshment (max. 2 hours)	1 person	1.500,00
Baggage wrapping (incl. folia)	1 piece	100,00
VIP arrival* (<i>passport and customs clearance in the aircraft, apron transportation by private car</i>)	Car (4 PAX) Microbus (8 PAX) Minibus (17 PAX) Bus (>17)	5.000,00 7.000,00 10.000,00 15.000,00
VIP parking for PAX – parking space reservation close to the Terminal	Per car and week	400,00

* Every VIP arrival is subject to a special approval. The request must be submitted no later than 48 hours before arrival.

Note: Provisions of the third-party services are subject to 10 % surcharge to the base charge.

5.2. Selected material supply

MATERIAL	Unit charged	Price in CZK
Polyethylene bags	1 piece	20,00
De-icing fluid Safewing MP I – purchase price + 10%	1 litre	calculated
De-icing fluid Safewing MP II – purchase price + 10%		
SANI PACK – WC disinfection – purchase price + 10%	1 piece	calculated
Absorption material – purchase price + 10%	1 kg	calculated

Note: Delivery of material supply is charged with the 10% surcharge to the purchase price.

5.3. Catering

Supply of catering can be arranged on request.

Meals are prepared by the external contractors based on the orders by the carrier through Airport handling department.

6 CARGO

6.1. Cargo EXPORT

MAXIMUM SIZE AND WEIGHT OF A PACKAGE:

60 x 40 x 100 cm, maximum weight 30 kg (*mail and small valuable items*)

90 x 90 x 100 cm, maximum weight 60 kg

Other package sizes - prior agreement needed

SERVICE	Unit charged	Price in CZK
Administrative fee for the acceptance of the shipment and its registration	1 AWB	300,00
Fee for security check of the consignment – screening	1 PACK	50,00
Fee for security check - a physical inspection of shipment	1 PACK	200,00
Unloading of the consignment from the car and transport to the security check	1 KG	2,00
Handling fee - transport and loading to aircraft	1 KG	2,00
Consignment storage on departure		
first 24 hours	1 KG	Free of charge
over 24 hours/each commenced working day (24 hours)	1 KG	10,00

Note: Prices apply also to the airlines company mail

6.2. Cargo IMPORT

MAXIMUM SIZE AND WEIGHT OF A PACKAGE:

90 x 100 x 150 cm (other dimensions subject to previous agreement)

Weight up to 100 kg/1 piece

SERVICE	Unit charged	Price in CZK
Administrative fee on arrival for consignment	1 AWB	300,00
Handling fee - transportation and loading to car	1 KG	2,00
Consignment storage on arrival		
first 24 hours	1KG	Free of charge
over 24 hours/each commenced working day (24 hours)	1KG	10,00

Note: Prices apply also to the company mail of airlines

6.3. Valuable goods "Valuable Cargo"

Standard cargo handling charges as above.

Surveillance during storage and transportation from/to the storage place from the aircraft, guarding the warehouse surcharge is applied to.

CZK 1.000,00 per shipment

6.4. Extraordinary Services

Opening of the consignment prior to delivery on customer's request, change of delivery address of the recipient or similar non-standard services

CZK 800,00 per package

6.5. Disposal of items

Uncollected goods excluding other related cost

CZK 600,00 per package + other costs incurred